

**DEPARTMENT OF ENGLISH AND PHILOSOPHY**

**DEPARTMENT MEETING**

**MINUTES**

**TUESDAY, JANUARY 16, 2007; 2:30p; LA 256**

Attending: J. Adkison, B. Attebery, J. Attebery, R. Baergen, T. Engebretsen, H. Hellwig, T. Klein, C. Levenson, T. Montgomery, B. Norman, M. Norton, M. Pelletti, P. Reedy, R. Schmidt, D. Shein, L. Shutters, J. Skidmore, S. Swetnam, R. Wahl, C. Whitaker, J. Winston.

I. Announcements:

- a) Dean Kijinski resigned.
- b) For 101 teachers: students may not retake English 101 for a higher grade if they have already completed English 102. Note any repeating students, who will appear with an R on the student roster, then check manually to see if they've completed English 102.
- c) Contact Deb Cranston, head of Global Training and Management at AMI if you're interested in teaching an AMI course.
- d) Ad Hoc Faculty Meetings re: curriculum:
  - 1/23/07 - Groups A and B (of concerns)
  - 2/13/07 - Groups C and D.Suggestions for a moderator should be sent to Terry.

II. Committees

Composition: a) book fair in February; b) starting review of Engl 90 textbooks

Research and Professional Development: S. Swetnam's colloquium on 2/12/07

III. "Seven Core Values" Discussion

Handout distributed for review and suggestions presented to Terry, who will take them back to the next Chairs Meeting.

IV. Current Sabbatical Policies

Need accountability, so a colloquium and/or report requirement to be reinstated.

V. Building Renovation and Office Relocation Plans

KISU is to be relocated to the first floor of the LA building, which will necessitate moving English faculty and graduate student offices from the first floor. Various questions and concerns were addressed. An Ad Hoc committee, comprising a member from each of the standing committees, will work on these changes with suggestions for Darrell Buffalo and the campus architect. In the meantime, classroom space will be assigned to the Rendezvous Building, with limited classrooms in the LA building.

VI. Draft Departmental Strategic Plan

Handout for review and information.

Adjourned 4:10 pm.

Respectfully submitted,  
Tracy Montgomery, Assistant Chair