

DEPARTMENT OF ENGLISH AND PHILOSOPHY
DEPARTMENT MEETING
MINUTES
TUESDAY, April 28, 2009; 2:30pm; LA 256

Attending: J. Adkison, B. Attebery, T. Engebretsen, S. Goslee, A. Johnson, M. Johnson, S. Johnson, T. Klein, S. Launspach, A. Petit, R. Schmidt, L. Shutters, S. Swetnam, R. Wahl, C. Whitaker, B. Wolter.

1. Announcements

a. Chair

- i. Faculty members that have not yet submitted copies of their syllabi to the department need to do so.
- ii. The Chair announced that a document outlining scheduling procedures would be made available soon.

b. Undergraduate Committee

- i. The committee announced that the results of the survey regarding proposed changes to the curriculum would be distributed soon.
- ii. The committee announced the winners of two scholarship awards for the upcoming academic year.
- iii. The committee informed the department it is continuing to work on proposed changes to the creative writing track in the English major.
- iv. The committee announced that it will be holding a small party for students graduating from the department on Friday, May 1 from 3:00 p.m.

c. Graduate Committee

- i. The committee announced that it is seeking feedback on their proposed system for allocating graduate seminar courses.
- ii. The committee that it is in the process of summarizing the feedback it had received from the town hall meetings regarding the M.A. program.

d. Composition Committee

- i. The committee announced that it had announced the winners of the student composition contest. A ceremony will be held in their honor on May 8.

e. Publications Committee

- i. The committee announced that the latest edition of the department newsletter would be available soon.

f. Faculty Senate

- i. The senator informed faculty that the Senate is continuing its work on revisions to various draft policies regarding faculty.

2. Continuing business

- a. Draft documents designed to formally describe the duties of administrative positions in the department have been distributed, and faculty will be asked to vote on whether or not to accept the drafts as policy.

3. New business

- a. A motion was put forth and seconded to formally thank Dr. Terry Engebretsen for his years of service as Chair of the department. The motion was passed unanimously with a hearty round of applause.

Adjourned: 3:30pm

Respectfully submitted by Brent Wolter, Interim Assistant Chair