

Department of English & Philosophy Meeting Minutes for September 5, 2006

Attending:

English

Brian Attebery
Jennifer Attebery
Keith Comer
Mark Dodd
Terry Engebretsen
Hal Hellwig
Alan Johnson
Kathleen King
Tom Klein

Dawn Lattin
Brian Norman
Roger Schmidt
Lynn Shutters
Leif Sorensen
Susan Swetnam
Curt Whitaker
Jessica Winston
Brent Wolter

Philosophy

Jim Skidmore

The meeting was called to order at 2:30 p.m.

Announcements

Jessica noted that the English Club / Literary Association will have its first meeting on Wednesday night at 6 pm. Faculty are asked to inform their classes.

Thursday evening, 7 pm, *Idaho Yesterdays* lecture.

Friday, 3:30, first graduate student work-in-progress.

Friday, 5 pm at FMC park for the department picnic.

Students who enroll late because of firefighting duties should be allowed to participate without penalty even if they do not appear until Sept. 17th.

FERPA note from the Office of Academic Affairs: student grades can be posted, but only if random numbers are used.

New Business

Position in Creative Writing

The vote from last week saw the Creative Writing position receive the most votes. Terry informed the Dean of that choice last week, but no word concerning whether we will be able to advertise for that position has been offered. This tentative job description, previously used when Bern Mulvey was hired, was sent out in email to all faculty:

Creative Writing Job Description

Tenure-track position, AP rank, August 2007. Specialist in Creative Writing. Secondary specialties in English or American Literature. Ph.D. in hand by August 2007. Normal teaching load 3 courses per semester with responsibilities in creative writing and literature at the undergraduate and graduate levels. Regular assignments to composition and general education courses. Starting Salary \$ [to be determined]. Send letter of application, c.v., writing sample (no more than 20 pages) and letters of recommendation to Dr. Terry Engebretsen, Chair, Department of English and Philosophy, Idaho State University, Pocatello, ID 83209. All application material should be postmarked by November 3, 2006. Interviews at MLA.

Faculty discussed a number of minor changes with respect to this ad text. Eventually, a revised announcement was drafted to read:

Tenure-track position, AP rank, August 2007. Specialist in Creative Writing with ability to work in multiple genres. MFA or Ph.D. in hand by August 2007 with significant record in creative publications. Normal teaching load 3 courses per semester with responsibilities in creative writing and literature at the undergraduate and graduate levels; advising the literary magazine. Regular assignments to composition and general education courses. Starting Salary \$ [to be determined]. Send letter of application, c.v., sample of creative work (no more than 20 pages) and letters of recommendation to Dr. Terry Engebretsen, Chair, Department of English and Philosophy, Idaho State University, Pocatello, ID 83209. All application material should be postmarked by November 3, 2006. Interviews at MLA.

Terry will send this out to the faculty for final review.

Teaching, Research, and Service statements for departmental faculty

Jennifer Attebery noted that a couple of issues had been remanded to P&P at the end of last year. One of those was the Tenure and Promotion Guidelines, and another was the departmental identity statement. The T&P proposal regarding committee structure, Terry noted, has already been voted on. Jennifer was mainly concerned with the statements regarding teaching, service, and research. Terry said that we can look at them at the next faculty meeting, if so desired. Roger asked if they would be in effect for this year; Terry said he would have to check on that, as it's not clear which set of College guidelines are currently in force and apply to faculty undergoing T&P review this year.

Alan noted that the graduate committee will be proposing a ballot regarding the fusion of Engl 611 and Engl 613. Also, the committee will be clarifying guidelines for

requesting graduate seminars in scheduling. Terry said that there would likely be some pressure to improve enrollments in the graduate seminars.

Tom asked about the status of faculty web pages. Terry noted that the templates have been prepared, but many faculty have not provided updated biographies for the web. Lisa will be taking photographs soon.

Continued discussion of working group reports for curriculum revision from last spring will recommence in October.

We need to revisit, in particular, the statement from Working Group #3 with respect to the department identity, and also from Working Group #4, with respect to the role of the survey courses. These will be the focus of the department meeting in October.

The meeting was adjourned at 3:15 p.m.