

Idaho State University
Council of Professional Employees
Board Meeting
August 18, 2004 11:00 a.m. – 12:00 p.m.

Present: Mike Virtue (President) Scott Jepsen (V. President), Frank Mercogliano (Historian/Webmaster), Shawn Forney, Lee Krehbiel, Randy Stamm.
Excused: Debbie Dahlquist (Secretary/Treasurer), Juli Mead

All action items are **bolded and italicized**.

- I. **Call to Order**. Meeting called to order at 11:00 a.m.
- II. **Welcome new members**. Formal introductions were made and new members were announced. Board officer position of Secretary/Treasurer held by Debbie Dahlquist was also announced. Committee memberships were volunteered for and assigned as such.
- III. **Officer's Reports**. As this date is the week before school starts for the Fall semester, most committees on campus have not met and there is no report to give.
 1. President's Staff Meeting Report
 - a. There was one staff meeting over the summer, August 16, 2004.
 - Two academic programs were submitted to the State Board of Education – Masters of Information Science and Informatics Research Institute. Budget requests were approved, and the land acquisition by ISU from the U of I was also approved by the board.
 - At the President's Council Retreat on August 11, it was reported that there is currently an overall spirit of cooperation between the institutions in the state. An initiative was started for meetings with major Idaho employers to assess their support of public education.
 - There has been some discussion about expanding the Big Sky Conference by up to 3 institutions: North Dakota State, South Dakota State &/or Southern Utah State were mentioned as possible additions.
 - The 1% temporary increase will appear in the September 10 payroll. This method of adding the pay to one's regular paycheck may cause that person to actually move up into a higher tax bracket, which may reduce the actual amount that person will receive.
 - A draft alcohol policy has been completed by Brad Hall, University Counsel, which matches the SBOE policy. The new policy will be added to the Faculty/Staff Handbook.
 - A request to close Martin Luther King Drive was made, however, the request will be postponed indefinitely until bypasses are completed near campus. Construction work has been completed

on the new steps for the Administration building, but they were rejected due to shoddy work and are being redone.

- A new organizational chart for the University is available.

IV. New Business.

1. COPE will be participating in the White Tent Event on August 25, 2004. Mike V. will circulate a sign up sheet for COPE's table.
2. Options for COPE's participation in Homecoming were discussed. We may again be able to partner with Athletics at a women's soccer game on October 21. Frank M. will discuss with the Athletics Administration for feasibility.
3. Other Fall 2004 plans were discussed including Cholesterol screenings and workshops/speaker series for staff professional development.
4. Awarding a COPE Employee of the Year was discussed.

V. Other Business. None discussed.

VI. Meeting times and dates for the fall semester were discussed. Mike V. will circulate an email for possible times.

VII. Adjournment. 12:00 p.m.

Respectfully submitted,

Shawn Forney