

**Idaho State University
Council of Professional Employees Meeting
Minutes**

Location: Library, B-78/Pocatello; TAB 160/Idaho Falls; Room 139/Boise

Date: September 27, 2007

Time: 3:00 – 3:30 pm

Present: Ray Hart, Graham Garner, JoAnn Hertz, Jay McMillin, David Buck, Angela Askey, Carole Gull, Mark Norviel, Bonnie Frantz, Donna Yates, Lance Erickson, Karen Larson

Excused: Connie Guthrie

Not Present: Michael Spall, Michael Pritchett

Because simultaneous breakout COPE and CEC meetings are difficult for Ray, JoAnn, Donna and Karen to participate in members agreed to turn meeting time over to COPE and then the CEC membership for their meetings.

COPE

At 3:00 pm, Graham Garner took over meeting time.

Professional Develop Award

A request for a Professional Development award was received from Cheryl Zimmer in TRIO services. She has requested \$100 for conference expenses to increase her knowledge of current financial aid funding and opportunities. A letter of support was received from Mike Echanis, Director of TRIO Services. Cheryl states that the request to attend the conference came from her employer to maintain and improve her educational background with federal funding guidelines and requirements. Funds have been allocated in the past for professional development requests have been awarded up to \$250. She is only asking for \$100. David moved that the award be made. It was seconded by Mark. Motion passed.

Blood Testing

David explained that last year the opportunity for free blood testing (basic \$12 profile) with option of paying the difference for additional testing was offered to COPE members. He is working on getting that same proposition set up for this year at the end of October or the first part of November. The cost last year was \$12 (basic) and \$20 (basic + additional testing.) He asked that the group allocate the funding for this. Graham asked about level of participation. It has been one of the most popular services offered to ISU employees. We may end up with more than the 40 slots we sponsor. To his knowledge no one has been turned away in the past. Participants make the appointment with the Wellness Center so that data was not available. Ray noted that Idaho Falls sponsored a similar service and only charged \$5 for a basic screen. It was difficult to facilitate this service in Idaho Falls and Boise last year. David suggested that members set aside \$700-\$800 dollars in their budget and he will follow up with more information and report back to the group. A motion was made to set aside the monies and seconded. Motion passed.

Bylaws

Graham reported that Staff Council Bylaws Committee met and made good progress. He invited Council members to forward their suggestions to the group.

Treasurer's Report

No report was available.

COPE adjourned at 3:30