

Council of Professional Employees
Meeting Minutes – June 24, 2008
Pond Student Union Theatre

Present: Angela Askey, Lance Erickson, Bonnie Frantz, Debra Gerber, Connie Guthrie, Lori Johnson, Mark Norviel, Joann Trimmer, and JoAnn Hertz.

Excused: Jay McMillin

I. Call to Order: The meeting was called to order by Connie Guthrie, COPE Chair, at 1:07 p.m.

II. Approval of Minutes - The minutes from the April 6, 2008 COPE meeting were reviewed. Mark made the motion to approve the minutes and Lance seconded the motion. Motion passed.

III. New Business

a. Treasurer's Report – Bonnie reported there are no significant changes in the report from last month. We should have the 08-09 funds by the time we meet again. A full report will be given at the next meeting.

b. Nominations and Election of new officers –

- Connie explained that she was voted in at the last meeting to serve as Chair. Angela will continue to serve as secretary. The open positions are Vice Chair and Treasurer.
 - Mark nominated Bonnie Frantz to serve as the Vice Chair and Joann T. seconded the motion. Motion passed unanimously and Bonnie was welcomed as the new Vice Chair.
 - Joann T. nominated Debra to serve as treasurer. Mark seconded the motion and it passed unanimously. Debra was welcomed as the treasurer. Bonnie will pass on her treasurer's notebook to Debra by the next meeting.

c. Professional Development Funding Requests

- Connie shared the thank you note received from Saralyn Pozernick. She was granted a professional development funding request to attend the College Admission and Financial Aid Counseling training in Chicago, IL, May 20-23.
- Two new requests were submitted by Diana Guerrero from TRiO Student Support Services and Margo McLelland from TRiO Educational Talent Search. Diana requested \$250 to attend the Hispanic Education Summit in Boise. Margo has requested \$160.55 for the same conference. Discussion took place about the requests. The funding for these requests would come out of the 2008-2009 budget. The group had concerns that the dollar

figures didn't add up and wanted to be sure the applicants understand they may each request \$250 and not more than that. Joann T. made a motion to ask Diana and Margo to redo their requests and resubmit them so they reflect the accurate amount they both need with the explanation they can each request \$250. Lori seconded the motion to pend the request. Motion passed. The board also discussed that parameters need to be set for the professional development funding request program. Bonnie stated that \$1500 was spent in 2007-2008 which was more than in previous years. Next year the funding request program should be set as an exact line item and less may be available. Connie will follow up with Margo and Diana to get the revised requests.

IV. Committee Reports:

- a. No committee reports were given.
- b. Committee Appointments – Each board member is appointed to serve on a University Committee requesting a COPE representative be in attendance. Upon discussion, it was discovered that many committees are not functional or have changed. The board will evaluate which committees are operating and who has attended to represent COPE. Joann said she was appointed to the affirmative action committee and heard that a meeting was held but she was not informed so did not attend. Connie will get a list of the ISU Committees currently operating that want a COPE representative and will bring to the next meeting. Assignments will be made at the next meeting.

V. Old Business

a. Bylaws

The group discussed the changes that were made in the bylaws draft. Mark inquired about the reorganization of staff council with no CEC or COPE classification. Discussion took place about the possibility of exploring the option again. A question was asked about the concerns COPE has with reorganization. The board did not feel there were any, as long as the number of people in each group is well represented. The item was tabled until the staff council meeting to be held, 3-4 p.m.

Meeting adjourned

A motion to adjourn the meeting was made by Debra and seconded by Bonnie. The meeting adjourned at 1:55 p.m. with a unanimous vote.

Respectfully submitted,
Angela Askey