

Council of Professional Employees
Meeting Minutes – 12/20/07
North Fork Room, Student Union Building

Present: Connie Guthrie, David Buck, Bonnie Frantz, Jay McMillin, Angela Askey, Lance Erickson, Ray Hart, and JoAnn Hertz.

Excused: Graham Garner

Not Present: Mark Norviel and Michael Spall

Call to Order:

The meeting was called to order by Connie Guthrie at 1:05 p.m.

Old Business:

- A. **Parking, football start times, and joint meetings** - It was decided to move the parking, football start times, and joint meeting discussions to the Staff Council meeting as a follow-up to the old business being discussed there.
- B. **Employee Recognition Luncheon** – Discussion to take place at the following Staff Council meeting.
- C. **Approval of Minutes** - The minutes from the October 18, 2007 COPE meeting were reviewed. Connie asked for a motion to approve the minutes. Lance made the motion to approve the minutes and Bonnie seconded the motion. Motion passed.

Reports

Treasurer's Report

- Bonnie reported that there is approximately \$4,418.00 in the account.
- Ray explained the rollover in budgets from one fiscal year to another and the possibility of this happening in the future.
- Connie inquired about the projected expenses of the COPE Board meeting lunch from 5/16/07. Bonnie explained that the charges were accidentally charged to the student activities board account and not COPE. She has sent in a request for correction but it has not cleared. Bonnie will follow-up on this charge again.
- David explained that the expenses for the blood testing should be less than the projected due to low turnout.
- Ray explained that COPE and CEC each need to account for two trips that JoAnn and he will be making to Boise for meetings this spring. Bonnie will adjust the projected expenses to show \$700 in expenses for these trips.
- Connie asked for a motion to approve the treasurer's report. A motion was made by David and seconded by Jay. Motion passed.

Committee Reports

- Jay reported on the parking board meeting held November 30, 2007. Carma Madsen had brought forth a concern about students parking in visitor spaces on campus and ISU vehicles parking in reserved/visitor spots. Public Safety will check on this.

- A student issue was discussed and a request to allow the individual to only pay the difference for the second semester of classes was denied.
- Motorcycle parking at University Place was discussed.
- Jay was asked to continue the discussion on the parking board meeting at the Staff Council meeting to address the concerns brought forth at the October meeting.

New Business

- Connie explained that Graham has resigned his position as chair on the board but does plan to retain his seat on the board. The reason for his resignation is due to time constraints and demands on his new and interim positions. Bonnie made the motion to accept Graham's resignation as chair and continued service on the board. Jay seconded the motion.
 - Connie asked if any board members were interested in serving as Chair for the remaining 5 months. Discussion took place regarding options with everyone providing input. Jay agreed that he would serve as Chair and Connie remain the vice chair for the remaining months.
 - A motion was made by Bonnie for Jay to become the Chair of COPE and Connie to remain as Vice Chair for the remainder of the year. Seconded by Lance. Motion passed unanimously.
- COPE Website – Connie questioned why the minutes are from April. She will ask Graham to update the minutes on the Web to make them current.
 - David suggested that a listing of board members and their contact info be listed on the website, along with the constituency they represent. This will allow staff to know who they should contact with concerns or questions. Graham will be asked to do this.

Next Meeting

- The next meeting will be January 24, 2008 at 2:30 p.m. in the Library media center. COPE will meet from 2:30-3:30, Staff Council from 3:30 – 4:00 p.m. and CEC from 4:00-5:00 p.m.
- Connie asked that Jay add an agenda items to discuss election committee appointment and voting.

Meeting adjourned

A motion to adjourn the meeting was made by Lance and seconded by Jay. The meeting adjourned at 2:00 p.m. with a unanimous vote and members moved into the Staff Council meeting.

Respectfully submitted,
Angela Askey