

**Idaho State University
Council of Professional Employees
Board Meeting
Minutes**

Location: Clearwater Room – PSUB

Date: November 17, 2006

Time: 9am – 11am

Present:

David Buck, JoAnn Hertz, Angela Askey, Connie Guthrie, Graham Garner, Shawn Akina and Bonnie Frantz, Mike Pritchett, Ray Hart and Deb Easterly

Call to order:

The meeting was called to order by Chair Graham Garner at 9:05am.

Agenda Item #3

Deb Easterly spoke about the proposal for developing a task force for women on campus. She said Dr. Vailas wants diversity for all minorities. Funding for the Center would be a line item in ISU's budget and Deb mentioned they would still utilize grant funding as much as possible. JoAnn asked how the new Center would affect the multi-cultural center in the Student Services area. Deb said the new center would be for faculty and staff only, as the students have resources currently available. JoAnn asked how the faculty/staff diversity committee would tie into the new center and Deb speculated they could or may become an affiliate of the center. Much discussion ensued. The concept was well received by the board members and Deb thanked the group for their time and input. Her sole purpose today was to gather information and feedback on the need and or relevance of a diversity center on campus.

Agenda Item #1

Graham announced the vote was over whelming for the by-law changes as posted on the COPE web-site. There are minor and minimal mechanical changes to be made, such as grammar and punctuation corrections. Facilities Services raised the question of the need for a group that represents Facilities Services as they are concerned they are disconnected from rest of the University due to their location. This concern was discussed and a suggestion was made to put in place a mechanism to reevaluate groups and their size to determine if a new group is needed to allow for better

representation of all COPE members. Graham suggested prior to the next election a discussion be held regarding this concern. Scott Campbell asked that we look into this. Facilities Services are a part of group 2. Graham asked that this be put on the agenda for the January meeting for further discussion. Much discussion followed. Roger Egan asked for clarification of the Board vote needed to elect a Chair if the individual slated to be chair refuses or is unable to accept the position and it is one-half of the board plus 1 (a majority vote.)

Clarification

All changes and corrections are cosmetic and it is not necessary to re-post or call for another vote. Graham will post the new by-laws along with a “thank you” for those who voted and offered suggestions.

Bonnie made a motioned to accept the new by-laws and all corrections as discussed, Angela seconded the motion and a vote was called. The motion passed unanimously.

Agenda Item #2

With the elections of November 7, 2006 the State of Idaho defined marriage as male and female. The hard benefits letter requested by Dr. John Masserini is a moot point, but Graham will forward the COPE election results to Dr. Masserini for his file. A copy will not be sent to Dr. Vailas as previously requested. Dr. Masserini spoke to the Board at the July 12, 2006 monthly meeting seeking the support of COPE in an endeavor to have ISU offer “hard benefits” for domestic partners.

Agenda Item #5

Mike Spall may be interested in replacing Mark Lee as a board member, Graham will contact him. Currently there are no candidates for the seat vacated by Mike Pritchett. Mike stated Jay McMillan may be interested and offered to contact him. It was decided an e-vote could be used to elect the new board members. Graham and JoAnn will keep the group current regarding the two open seats.

Agenda Item #6

Angela will serve on the Professional Leave Committee. JoAnn will now serve on the Parking Advisory Committee and Parking Appeals. Bonnie will serve on the Multi-Cultural TRG Committee. There are still vacancies on the University Library Committee and Web-Services Council. It was discussed

and decided to allow this remain unfilled in the event the new board members are interested in serving. COPE board members are responsible for notifying their respective committees that they are the COPE representative prior to the next meeting.

Agenda Item #4

No budget report was available due to miscommunication of the material. The monthly statements sent out by Grants and Contracts were being sent to the previous campus box. The treasurer, Connie said she received copies of all statements that day and would have information and monthly reports prepared by the December meeting.

Connie will call David Miller to clarify travel costs for COPE and Staff Council to the out-reach centers and the increase in our budget for the 2007-2008 year. It is the understanding of this board that the COPE budget should be used to cover items such as blood screening and other items that benefits, or have the potential to benefit all COPE members

David Buck reported COPE funded partial blood screening, the total costs were \$20, COPE covered \$12 and members paid \$8. Approximately \$700 - \$800 was used to cover the two tests. There was a concern if the out-reach centers are informed and participating in the COPE events. David reported there were 56 individuals in Idaho Falls, four in Twin Falls, 60 in Boise. David made a motion to budget for testing again this year, Angela seconded and the motion passes unanimously. David and Mike will coordinate the event.

A professional development request for \$104 for breakfast at the Anderson Center was approved via email. Connie was instructed to pay the Anderson Center \$104 for meals provided to the presenters at a professional development event.

David asked if it was appropriate for COPE board members to request professional development funding, and all members agreed the funding is for all COPE members who wish to apply for professional development.

Staff Council

Mike and Ray suggested the group appoint a board member to work with a CEC board member in writing the by-laws for staff council. All

informational emails sent to constituencies must be pre-approved by Staff Council prior to sending.

Graham turned the meeting over to JoAnn as the new Chair of COPE, Graham is now the Vice-Chair.

Mike reported that Dr. Vailas would like all COPE members to send their accolades and atta-boys to Staff Council for review by Dr. Vailas.

There is a tentative joint meeting for COPE and CEC scheduled for December 8 from 1-3pm. Mike or Ray will notify the board with a location and a copy of the agenda.

Next Meeting

Our next meeting will be Tuesday December 12, 2006 from 1 pm to 3pm. JoAnn will reserve the room.

Meeting adjourned

A motion to adjourn the meeting was made by Angela and second by Bonnie. The meeting was adjourned at 11:10am by a unanimous vote.

Respectfully submitted by,

Connie B. Guthrie
Secretary/Treasurer
2006-2007