

Council of Professional Employees (COPE)
Board Meeting Minutes
October 12, 2005

Present: Scott Jepsen (President), Laura Reynolds (Vice President), Randy Stamm (Historian/Webmaster), Deb Dahlquist (Secretary/Treasurer), Lee Krehbiel, Juli Mead, David Buck

Excused: Shawn Akina, Dan Ingram.

Call to Order. Meeting was called to order at 12:00 (noon).

Officer's Reports

1. Budget Report (Debbie Dahlquist) = \$5,666.39
2. President's Staff Meeting (Scott Jepsen)
 - Scott mentioned Objectives handed out @ meeting → Bowen's new objectives
 - Scott gave update on reviewed up coming goals (given by Bowen)
 - Scott asked about recommendation of what to do regarding admin. raises -David B. indicated that we should be an info tool for others but not necessarily give our opinion on one side or another.
 - Question was raised as to why there aren't minutes taken @ the President's meeting. Scott will ask/recommend minutes are taken on behalf of COPE Board

3. TRG (Juli & Randy)-Academic Sub-committee, Enterprise
Randy asked TRG on agenda be broke down→including Enterprise/Academic Web Services Council

Academic Sub
Enterprise
Web Service Council  Randy

4. Multicultural Committee (Lee Krehbiel)- No meeting. Multicultural Center opened this week
5. Facility Access (Shawn Akina) - Not present
6. Wellness (David Buck)-1. Blood Testing (Fall7 Spring \$8.00)
 - Blood Testing (fall & spring)
 - \$18.00 coronary & comprehensive --\$8.00 additional charge
 - 2. CPR Training-\$25.00 per person max of 12. Nice to offer 1 time in the academic year

7. Grievance (Scott Jepsen)- No meeting
8. Parking Advisory Board (Deb Dahlquist). Reed Gym employees would like more meters at their parking lot. Advisory board has been asked to give input. All agreed that the amount of meters was sufficient given student parking, etc.
9. Parking Appeals (Dan Ingram)-No meeting
10. Professional Leave (Juli Mead)
11. University Safety (Laura Reynolds). More cross walks across from helicopter pad sent request to city (memos) as it is a city problem. Also Fire extinguishers training was discussed (someone on each floor trained to use it). Lockers in bookstore. Not there any longer just brought up.
12. University Library (Randy Stamm). Had a meeting on 9/16. Research overhead--\$ set aside for research resources; Web of Science~\$44,000 was discussed (continue to discuss); Honors program~(more time for books to be checked out—special privileges).

New Business:

1. Listing departments on COPE:
 - Dept. & names should be listed
 - Making people do assigned seating at the luncheon – all Cope members agreed that this would not be a good thing.
2. Committee Assignments
 - Salary Review Committee- Karen Breeding-Diana Guerrero will sit in on this committee.
 - Presidential Search Committee –Randy suggested we send a letter of all concerns from COPE members. Randy will set up specific COPE e-mail for replies in which we will all have for communication. 4 nominees were submitted (none were selected).
 - COPE Grievance Committee Appointments are Tony Lovegren, Susanne Forrest and James Yizar
 1. Writing colloquium-Lee Krehbiel (need email to go out about this). Scott will draft something and send it out to the COPE listserve.
 2. Holiday Fair Basket(s)-Deb Thomsen -11/10. Theme Basket helps women's scholarships. Asking for 2 smaller baskets-Randy & Julie will put our baskets together. They will hold onto the receipts and give them to Debbie. \$50 each was approved.

Previous Business

1. Fall 2005 Plans

- Workshops/speakers pertaining to professional development-tabled for next meeting. Suggested we get input from COPE members regarding services/activities they might like. Scott will send a list around to the listserv. Debbie also mentioned that instead of them replying to just Scott who has to funnel the listserv maybe we could have our own COPE account for all of the e-mails regarding COPE business to be funneled to. Randy said this is doable and will look into it.

List COPE could provide

- * Alpine Tour (challenge course)
- * Blood Testing
- * CPR Training
- * Professional Development
- * Scholarships
- * Reduced Athletic Tickets
- * Other

- First Aid Kits/Cholesterol Screening (mentioned above by David Buck)

Cost would be as follows: CPR-\$25.00 * 12 = \$300.00

Blood Screen- \$18.00 * 25 = \$500.00

For Fall/Spring

Lee moved to authorize purchases of \$800.00 for the above. Juli seconded

→ Re: 1st Aid Kit

20 kits (add to) \$325.00

David Buck said we need to send out an email

Juli motioned to add additional items to kits—Randy seconded

- Randy updated the COPE webpage; Scott thanked him for doing so.

Other Business

Next Board Meeting-November 9, 2005 Bear River Room

Adjournment

Respectfully submitted,

Debbie Dahlquist

