

Council of Professional Employees (COPE)
Board Meeting Minutes
November 9, 2005

Present: Scott Jepsen (President), Randy Stamm (Historian/Webmaster), Lee Krehbiel, Juli Mead, and Shawn Akina

Excused: Laura Reynolds (Vice President), Deb Dahlquist (Secretary/Treasurer), David Buck and Dan Ingram

Call to Order: Meeting was called to order at 12:00 (noon).

Officer's reports:

1. Budget report: Debbie Dahlquist submitted a balance prior to the meeting of \$5,419.39
2. President's Staff Meeting: Scott Jepsen mentioned that minutes from the President's Staff meetings will now be posted electronically and submitted to all employees of ISU.
3. Academic Subcommittee: Randy Stamm stated that they met for the first time and that Keith Comer will be the Chair of the committee. They discussed funding issues related to the support aspect of classroom technology with regards to who will maintain it.
4. Enterprise TRG Subcommittee: Juli Mead reported that the committee would be known as the "Tiger" Committee. This committee will have four subcommittees within it. Their focus will be on making a recommendation to the President and they will survey all departments on campus on the systems they are using and the needs that they have.
5. Multicultural TRG Subcommittee: Lee Krehbiel explained that they did not meet.
6. Facility Access: Shawn Akina said that they would meet in December.
7. Wellness: David Buck was not present.
8. Grievance: Scott Jepsen stated they did not meet.
9. Parking Advisory: Debbie Dahlquist was not present.
10. Parking Appeals: Dan Ingram was not present.
11. Professional Leave: Juli Mead-no activity as yet.
12. University Safety: Laura Reynolds was not present.

13. University Library: Randy Stamm

14. Web Services Council: Randy and Juli stated they would focus on a new campus map and a master calendar and web index.

New Business:

1. COPE Baskets: Randy and Juli will each provide two baskets for the Holiday Fair for a total of \$100.00 in value.
2. President's Council: Scott explained that President Gallagher has initiated a new group comprised of the presidents and vice-presidents of the university, of COPE and of CEC as well as the chair and vice-chair of Faculty Senate. The president and vice-president of ASISU will also be in attendance. This group will meet on a monthly basis to ensure that communication exists on a continual basis and that there is a forum for getting questions answered. The scheduled meeting time is the third Wednesday of the month at 3:00 PM.
3. Letter to the SBOE: Shawn volunteered to draft a letter that will be routed to all COPE board members. Scott provided Shawn with the input he received from the COPE members and Shawn will use this to formulate his letter. The board will then submit it to the SBOE.
4. Cholesterol screening assistance from Pharmacy: Scott will talk to Dean Steiner to see if they can help with this process.

Previous Business:

1. Sponsorship of an athletic event: Lee will look into having COPE sponsor a woman's basketball game. The COPE board voted on and approved a \$500.00 limit on the cost of tickets and food.
2. Writing Colloquium: Lee stated that is still on track to be held on Dec. 6th.

Other Business:

1. Next board meeting – Dec. 14, 2005 Bear River Room
2. Adjournment

Respectfully submitted,

Scott Jepsen