

# 14<sup>th</sup> ICE & 42<sup>nd</sup> EGGES

## Abstract Format and Submission

**Submission:** Abstracts should be submitted electronically via e-mail attachment. Please submit your abstract together with the completed abstract submittal form to **banavict@isu.edu**. Receipt of the abstract will be acknowledged via e-mail. Please include all necessary information in the abstract submittal form.

**Deadline:** The deadline for abstract submission is **August 31, 2009** (extended from July 31).

**Review:** All abstracts will be reviewed by the Program Committee. Although the Committee will consider authors' suggestions as to session and format (platform or poster), the final decision will be based on overall design of the conference program.

**Notification of Acceptance:** The Program Committee will notify the presenting author of the status of the abstract (acceptance/rejection and format) by September 15, 2009. While only abstracts are required for presentation at the conference, the Committee will solicit full papers (to be peer-reviewed) from authors whose abstracts demonstrate an appropriate level of scholarship and have not been published previously.

**Abstract Format:** An abstract is to be prepared according to the instructions given below:

**Content:** The abstract should indicate the significance of the study and the scale of the project. Identify the technology or methods. Preference will be given to those abstracts that provide a concise and thorough summary of the project objectives and results.

**Format:** Abstracts should be written in English, and must be prepared using standard PC-based MS Word software, RTF format, or equivalent. Use a 10 or 11-point serif font (e.g. Times New Roman) and leave 1-inch (2.5-cm) margins left, right, top, and bottom. The abstract should not exceed one page.

**(1) Name of the Conference:** Center the conference name, "ABSTRACT for 14<sup>th</sup> ICE & 42<sup>nd</sup> EGGES" at the top of the page. Leave a blank line before beginning the title of abstract.

**(2) Title:** Title of abstract should not exceed 12 words. Center the title (in **bold** type) at the top of the page. Leave a blank line before beginning the author list, which is also centered. **Bold** the name of the presenting author.

**(3) Affiliation:** After each author or group of authors, provide their affiliation, organization, institution or company (first level only, omit division, department, etc.), city, state, and country, if applicable. If several authors are from the same organization, the organization may be typed only once.

**(4) *Text:*** Leave a blank line after the affiliation and then begin the text, typing it single-spaced and justifying only the left margin. Leave one blank line between paragraphs; do not indent paragraphs.

**(5) *Footnote for Author and Address:*** Use a 9 or 10-point serif font (e.g. Times New Roman). Include all contact information – full name, employment title, department, institution, street number and name, city, state, zip/postal code, country, telephone number, fax number, and email address. List full names of all coauthors and complete contact information - all the same as the presenting author. Indicate who is the corresponding author of the abstract.

**Abstract Format Example:**

An Abstract Format Example is provided on the following page.

**Title of Abstract**

**John Smith,**<sup>1</sup> Steve Johnson,<sup>1</sup> and Rachel Carson<sup>2</sup>

<sup>1</sup>Idaho State University, Pocatello, Idaho

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