

Idaho State University Constitution of the Sport Clubs Council

Preamble

We, the member organizations of the Sport Clubs Council of Idaho State University, do hereby constitute ourselves an organization subject to the following provisions.

ARTICLE I Name

The name of the organization shall be the Idaho State University (ISU) Sport Clubs Council. All official documents shall bear this name.

ARTICLE II Purpose

Section I

To Discuss, adopt, and carry out procedures necessary for the general welfare of the Sport Clubs Program. To instill the principles of teamwork among the membership of the Sport Clubs Program. To have the power to foster and assist member organizations with sport, social or political activities within the campus setting. To work in cooperation with the Associated Students of Idaho State University, other Sport Clubs Programs at fellow Universities and Colleges and sport specific National Governing Bodies.

Section II

To serve as an advisory body to the Director of Sport Clubs.

Section III

To serve as a vehicle of communication among member organizations, the University and surrounding community.

Section IV

To serve in a public relations capacity to further the Sport Clubs Program within the College and surrounding communities.

Section V

To function as a supportive and legislative body for member organizations.

Section VI

To serve as the vehicle to enable all Sport Clubs Program participants on campus to act together.

ARTICLE III Membership

Section I – General Members

Membership in the Sport Clubs Council is open to any student member of a Sport Club. This organization will not deny membership to any person on the basis of race, age, religion, sex, physical handicap, color, marital status, national origin, language, sexual orientation or creed.

Section II – Voting Members

- A. The voting members of the Sport Clubs Council shall consist of one (1) representative from each Sport Club.
- B. Each organization shall have one non-voting alternate that should attend all meetings. The alternate will have voting power in the absence of the designated voter. Each organization is allowed one (1) absentee vote per semester. Exceptions may be allowed with the consent of the executive board.
- C. Each voting member will have only one vote.
- D. Executive officers will come from the membership and will retain voting privileges.

ARTICLE IV Government

Section I – Meetings

- A. The Sport Clubs Council will meet at least once monthly during the fall and spring semesters. The executive board shall determine time and place of meetings. A copy of the approved minutes will be on file in the Campus Recreation Office.

- B. Emergency meetings may be called by the President or the advisor, allowing for a 24-hour period of advance notice.
- C. The following agenda shall serve as the standard of meetings for the Bengal Swimming Club, unless otherwise decided by Executive Board vote.
 - I. Roll Call
 - II. Reading of minutes
 - III. Old business
 - IV. Treasurer's report
 - V. New business
 - VI. Adjournment

Section II – Parliamentary Procedure

The Sport Clubs Council will use Roberts Rule of Order, unless otherwise decided by executive board vote.

Section III – Attendance

- A. A Quorum shall consist of a simple majority (51%) of the voting membership. Quorum may pass an issue with simple majority vote (51%).
- B. A Sport Club with no members present once during Fall & Spring semester will be issued a warning by the Director of Sport Clubs.
- C. A Sport Club with no members present on two separate occasions during Fall & Spring semester will be fined ten dollars for the second absence and every absence thereafter throughout the rest of the above two semesters. The club will be referred to the Director of Sport Clubs for further disciplinary action.
- D. A Sport Club with no members present on three or more separate occasions during Fall & Spring semester will be referred to the Director of Sport Clubs for further disciplinary action to be taken.

ARTICLE V
Administration

Section I – Duties of Executive Board Officers

A. President

1. To preside at all meetings of the Sport Clubs Council.
2. To enforce the Constitution, By-Laws and other regulations of the Sport Clubs Council.
3. To appoint Sergeant of Arms and committee heads to be voted on by the Sport Clubs Council voting members.
4. To recommend to the Sport Clubs Council for dismissal any member who is not performing their duties.
5. To call for special meetings.
6. To fulfill any duties usually associated with this office not specifically mentioned in this Constitution.
7. To serve as parliamentarian.

B. Vice President

1. To preside in the absence of the president.
2. To ensure that a list of goals and duties of the committee heads be on file in the Campus Recreation Office.
3. To assist all committees and keep the president informed of their progress.

C. Secretary

1. To keep a permanent record of all minutes and committee reports for the Sport Clubs Council.
2. To keep an accurate and complete alphabetical roster of all representatives able to vote.
3. To ensure distribution of mail to each organization.
4. To act as the communication between the president and all member organizations.
5. To serve as historian of the Sport Clubs Council.

D. Treasurer

1. To keep an accurate record of all financial transactions of the Sport Clubs Council.
2. To deposit and withdraw funds of the Sport Clubs Council.
3. To execute the appropriate process in order to request and obtain funds from ASISU.

Section II – Executive Officer Attendance

Executive officers are required to attend all regularly scheduled meetings. If an officer misses two meetings, a warning will be issued; if a third meeting is missed, the individual will be subject to removal as determined by the executive board, in addition to the consequences for club attendance issues.

Section III – Removal of Officers

Any officer can be removed by a two-thirds (2/3) majority vote of the voting membership of the Sport Clubs Council at two consecutive meetings.

ARTICLE VI Elections

Section I – Nominations

- A. During the first Sport Clubs Council meeting of March, the president will open nominations. At the following Sport Clubs Council meeting nominations will be closed.
- B. All candidates must be active and in good standing with their respective Sport Clubs.
- C. All candidates must be full-time students and have a 2.5 overall GPA or better to be nominated for, or voted into, any Sport Clubs Council position.

Section II – Elections

- A. The election of officers shall be at a well-publicized meeting, two weeks after nominations.
- B. Elections will be held by secret ballot. A plurality for each position is required.

Section III

Newly elected officers shall take office after a one-month transition period.

ARTICLE VII
Finances

Section I

The treasurer will be responsible for the collection/disbursement of funds. Major expenditures will be authorized by the membership. Major expenditures (\$100 or more) such as travel plans, guest speakers, etc. will be simple majority vote of the membership. Minor expenditures (less than \$100) such as notebooks, receipt books, etc. will be authorized by the president, or the vice president in the absence of the president. All expenditures shall require the signatures of one of the officers and the advisor.

ARTICLE VIII
Duties and Privileges of Representatives

Section I – Representatives

- A. To vote in all elections.
- B. To vote on any motion or issue before the Sport Clubs Council.
- C. To bring to the immediate attention of their organization any matters which pertain to the Sport Clubs Council.
- D. To bring to the immediate attention of the Sport Clubs Council the concerns of their organization.

ARTICLE IX
Advisor

Section I

- A. The advisor shall be the Director of Sport Clubs. The advisor is responsible for the activities of the Sport Clubs Council.
- B. The advisor shall counsel the Sport Clubs Council in matters of Counsel activities, finances, promotions and other matters deemed appropriate.

ARTICLE X
Examination Clause

Financial records of the Sport Clubs Council are subject to an examination at any time by any Sport Clubs Council active organization, the ASISU, advisor, and Director of Sport Clubs.

ARTICLE XI
Ratification

- A. This constitution shall become effective when it is approved by a two-thirds (2/3) majority vote of the Sport Clubs Council active membership.
- B. Before any vote shall be taken, this constitution shall be read and discussed by all membership of the Sport Clubs Council.
- C. To expedite the adoption of this constitution, all representatives now in office will remain until the conclusion of the school year.

ARTICLE XII
Amendments

Any voting member of the Sport Clubs Council may sponsor any amendment. The amendment must be approved by a two-thirds (2/3) majority vote of the Quorum present at two consecutive meetings. The proposed amendment is not ratified until approved by the ASISU.

Attested:

President, Sport Clubs Council

Vice President, Sport Clubs Council

Secretary, Sport Clubs Council

Treasurer, Sport Clubs Council

Advisor, Sport Clubs Council

University Title

Date Submitted: _____