

Council of Professional Employees
Meeting Minutes – 5/6/08
Library, B6

Present: Angela Askey, David Buck, Lance Erickson, Bonnie Frantz, Connie Guthrie, Lori Johnson, Jay McMillin, Mark Norviel, Joann Trimmer, JoAnn Hertz and Ray Hart.

I. Call to Order: The meeting was called to order by Jay McMillin at 2:45 p.m.

II. Approval of Minutes - The minutes from the March 20, 2008 COPE meeting were reviewed. Angela made the motion to approve the minutes and Connie seconded the motion. Motion passed.

III. Reports

a. Treasurer's Report – Bonnie reported there is \$5,663.99 available with projected expenses of \$3,945.71 leaving a projected balance available in June 2008 of \$1,718.28. David advised the cost for the CPR/AED training will be approximately \$200 and the cost for the blood screening will be approximately \$250-\$300. This should allow for extra funds to be available in the employee perks line item. Jo Ann Hertz will be submitting a request to COPE for her Boise Travel.

b. Committee Reports –

- Jay reported on the Parking committee.
 - Martin Hackworth is the outgoing chair. Connie Gomez was nominated to be the next chair. A vote will take place in the fall.
 - Darryl Buffalo explained that the parking reserve funds are low. To offset this, the fees for parking permits have increased by \$5.00 for the upcoming year. In addition, the fine/citation fees have increased by \$5.00 each. It was explained that the reserve were used to cover costs of busses, meters, repairs, etc.
 - Citation appeals were discussed. Some are continuously submitting appeals and abusing this policy. It was moved and approved at the meeting that one appeal per person will be allowed.
 - Questions were asked about ticketing during ISU Breaks. The only time lots are not ticketed is during a Holiday. Ticketing will take place at all other times throughout the year.

IV. New Business:

- a.** Connie submitted the final budgets for the COPE/CEC Recognition Receptions. The grand total for all three receptions (Boise, Idaho Falls, and Pocatello) was \$7,282.24. The total allowed was \$7500. We came in under budget by \$217.76. Discussion about the COPE/CEC Recognition Receptions was conducted during the Staff council meeting. Approximately 200 individuals attended the receptions

in Pocatello. A lot of food was left over. Discussions about other options, such as an ISU Day at Ross Park took place. Also, an assembly format to recognize staff in front of their peers, possibly to be held just prior to the general assembly was discussed. Staff council will be researching different ideas over the summer.

- b. Connie provided an update regarding the COPE elections. Overall the elections seemed to go well and all was done through the web this year. Group 3 had a tie. This has not happened in the past and there were no provision in the bylaws. So, the election was run for this group position again via the Web. Terms expired for David Buck, Michael Spall, and Graham Garner. They were thanked for their time on the board. JoAnn Trimmer, Lori Johnson and Deb Gerber were elected to fill the vacant positions and were welcomed to the meeting and board.
- c. COPE email list - Some individuals indicated during the election process that they did not get the email inviting them to vote. The board discussed that the group lists need to be reviewed. Connie will contact HR to get an email list for review and all board members will be responsible for reviewing their group's list.

V. Other Business

- a. **Next Meeting** - The next meeting will be June 24, 2008 at 2:00 p.m.
- b. **Other items**
 - i. Jay asked for nominations for the Chair and V. Chair positions. Connie was nominated to serve as Chair and Mark was nominated to serve as Vice Chair. Mark declined the opportunity due to time constraints. Jay moved that Connie serve as the next chair. Bonnie seconded the motion and it passed unanimously. It was moved by Connie and seconded by Jay for Angela to remain the secretary. The motion passed. The Vice Chair and treasurer position elections were tabled until the next meeting.

Meeting adjourned

A motion to adjourn the meeting was made by Mark and seconded by Lance. The meeting adjourned at 3:25 p.m. with a unanimous vote.

Respectfully submitted,
Angela Askey