

Center For New Directions  
Idaho State University (ISU) College of Technology (COT)  
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Pocatello, ID 83209-8380  
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(208) 282-2454

**RITA (Recruiting for the Information Technology Age)  
WorkForce Training (WFT) Class Scholarship Application**

- A. Application and Selection Process
- You must be a woman interested in training in an Information Technology class.
  - You must have a career objective relating to the requested classes, and commit to attending the class(es) you select.
  - The five WFT classes (Basic Class Cluster) are grouped as follows:  
Basic Computer Class; Beginning and Intermediate Microsoft Word 2007; Beginning and Intermediate Microsoft Excel 2007.
  - Individual or variations of class groupings can be requested to adjust for individual needs and are subject to counselor approval.
  - A maximum of 5 classes per person will be considered for approval; each class must be completed before another scholarship is requested.
- B. Recipient Requirements
- Complete and Sign application below
  - Complete a CND Intake application
  - Meet with a CND counselor to discuss your request & obtain approval form
  - Complete WFT Application for class and submit to WFT
  - Provide a copy of the "Certificate of Completion" to the CND

**SCHOLARSHIP APPLICATION**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Classes: \_\_\_ Basic Class Cluster \_\_\_ Individual Class (List):

\_\_\_ Alternate Class Grouping (Describe Plan):

Day/Times: \_\_\_\_\_

Class Setting: \_\_\_ Classroom \_\_\_ Online

Other Needs (Class Materials, etc.):

Occupational Goal (Explain):

I commit to attending the class(es) on the above date(s) and time(s).

Signature of Applicant agreeing to above conditions: \_\_\_\_\_

Office Use Only

Approved/Not Approved, by \_\_\_\_\_ (CND Counselor)

Other Materials needed: \_\_\_\_\_

Certificate of Completion – Date Received: \_\_\_\_\_