

**IDAHO STATE UNIVERSITY**  
REQUEST FOR ADDITIONAL MAJOR/MINOR AFTER  
RECEIVING FIRST BACHELOR'S DEGREE

I \_\_\_\_\_, ID# \_\_\_\_\_ am requesting to be allowed to complete an additional major(s) or minor(s) after the receipt of a baccalaureate degree at ISU. I understand that after the appropriate department/college has verified such completion, it will be posted to my permanent academic record. (No additional diploma or certificate will be awarded).

**Example of Transcript Statement: HISTORY MAJOR COMPLETED ON JULY 27, 2006**

I will consult with a program advisor or department chair to learn of any program restrictions to this policy. I will notify the Office of Registration and Records when I have completed my requirements.

**Stipulations:**

- a. the additional coursework must be completed within the five years of the bachelor's degree earned;
- b. a maximum of nine credits may be transferred from other accredited colleges or universities, **as approved by the program** (official transcript required);
- c. a maximum of sixteen (16) credits will be allowed under this policy. If more than 16 credits are needed, student should proceed to earn a second degree (32 credit minimum); and
- d. GPA (2.0+ is required).

Previous degree: \_\_\_\_\_ Major \_\_\_\_\_ and/or Minor \_\_\_\_\_

I now plan to complete the following:

Major(s) \_\_\_\_\_ Minor(s) \_\_\_\_\_

**Course(s) to be completed (indicate if from Idaho State University or from another institution):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

Approved: \_\_\_\_\_  
Department Chair or Dean

\_\_\_\_\_  
Date

**For Office of Registration and Records use only:**

Maximum credits allowed \_\_\_\_\_  
# of credits transferred \_\_\_\_\_ GPA \_\_\_\_\_

Approval: Graduation Specialist

Date