

Summary of Correspondence/Actions from Academic Affairs to Faculty Senate

Date Sent from Academic Affairs	To Faculty Senate	Nature of Memorandum	Action Taken
11-13-2008	11-13-2008	University Faculty Appointments	<ul style="list-style-type: none"> Response due January 2009. Currently in discussion within the Faculty Professional Policies Council (FPPC) and/or Faculty Senate as of this update.
11-13-2008	11-13-2008	University Policy: Promotion, Tenure, and Periodic Performance Reviews	<ul style="list-style-type: none"> Response due January 2009. Correspondence from Faculty Senate dated 10-27-2010 that FPPC submitted a revised draft to Faculty Senate for consideration. As of this update, the policy has not been forwarded to Academic Affairs.
11-13-2008	11-13-2008	Administrative Units: Academic Departments and Department Chairs	<ul style="list-style-type: none"> Response due January 2009. Currently in discussion within the Faculty Professional Policies Council (FPPC) and/or Faculty Senate as of this update.
11-13-2008	11-13-2008	Faculty Sabbatical Leave	<ul style="list-style-type: none"> Response due January 2009. Was approved by Faculty Senate on 1-25-2010 but as of this update has not been submitted to Academic Affairs.
11-13-2008	11-13-2008	Faculty Workload Policy	<ul style="list-style-type: none"> Comments/feedback received from Faculty Senate. The policy was revised incorporating some of the requested changes. Policy submitted to the President for approval. The President approved the policy. Changes made to the Faculty/Staff Handbook on 5-10-2009.

Summary of Correspondence Received from Faculty Senate

(*Note: Provost Olson appointed and commenced duties as of 04-01-2009)

Correspondence Dated	Received in Academic Affairs	Nature of Memorandum	Action Taken
10-13-2008	2-10-2009	<p>Recommendation 1: Senate Councils</p> <p>(change the detailed text to a brief description of each council and provide a link to the Councils' websites for further up-to-date information about membership, bylaws, and minutes)</p>	<ul style="list-style-type: none"> Presented to *President's Cabinet on 10-13-2008. Faculty Senate was advised to revise the Routing Sheet to include an approval/signature line for the Provost/VP for Academic Affairs and resubmit the document to Academic Affairs. Faculty Senate amended the routing sheet on 10-30-2008 and returned (date unknown). Presented to Academic Council 2-10-2009; tabled due to discussions on MAPPS vs. Faculty/Staff Handbook change. Presented to Council of Deans 3-16-2010; motioned and approved to return to Faculty Senate for updates, due process, and corrections. FS Chair Frantz in attendance at meeting and a confirming email sent to Faculty Senate. Recommendation 1 returned to Faculty Senate on 3-18-2010. As of this update, Academic Affairs has not received corrections or updates or further communication from Faculty Senate on this topic.
10-13-2008	11-18-08	<p>Recommendation 1A: Council for Teaching and Learning</p> <p>(change the detail description that matches the revisions made by the Council for Teaching and Learning to its bylaws in 2005)</p>	<ul style="list-style-type: none"> Presented to President's Cabinet on 10-13-2008. Faculty Senate was advised to revise the Routing Sheet to include an approval/signature line for the Provost/VP for Academic Affairs and resubmit the document to Academic Affairs Faculty Senate amended the routing sheet on 10-30-2008 and returned (date unknown).

			<ul style="list-style-type: none"> Presented to Academic Council 11-18-2008; approved. Update on 11-11-2010, after further review, this request was NOT approved. It was presented to Council of Deans on 3-16-2010 and returned to Faculty Senate. The request was to make changes to the description to the duties for the Council of Teaching and Learning for involvement in program assessment and review to institutional planning needs. Protocols for program assessment and institutional planning falls under the purview of the Office of Institutional Research and Academic Affairs. FS Chair Frantz was in attendance at the meeting and a confirming email was sent to Faculty Senate. Recommendation 1A returned to Faculty Senate on 3-18-2010. As of this update, Academic Affairs has not received corrections or updates or further communication from Faculty Senate on this topic.
10-13-2008	02-10-2009	<p>Recommendation 2: Senate Line of Reporting</p> <p>(add the Provost and Vice President for Academic Affairs as one of the parties to whom Faculty Senate makes recommendations)</p>	<ul style="list-style-type: none"> Presented to President’s Cabinet on 10-13-2008. Faculty Senate was advised to revise the Routing Sheet to include an approval/signature line for the Provost/VP for Academic Affairs and resubmit the document to Academic Affairs. Faculty Senate amended the routing sheet on 10-30-2008 and returned (date unknown). Presented to Academic Council 2-10-2009; tabled due to discussions on MAPPS vs. Faculty/Staff Handbook change. Presented to Council of Deans 3-16-2010; approved. Forwarded to General Counsel for implementation to the handbook on 3-16-2010. The Faculty Staff Handbook was updated to include the Provost and Vice President for Academic Affairs (03-2010).
10-13-2008	02-10-2009	<p>Recommendation 3: Definitions of Faculty</p> <p>(add lecturer to the list of faculty ranks considered to be “academic faculty” as defined by the SBOE)</p>	<ul style="list-style-type: none"> Presented to President’s Cabinet on 10-13-2008. Faculty Senate was advised to revise the Routing Sheet to include an approval/signature line for the Provost/VP for Academic Affairs and resubmit the document to Academic Affairs. Faculty Senate amended the routing sheet on 10-30-2008 and returned (date unknown). Presented to Academic Council 2-10-2009; tabled due to discussions on MAPPS vs. Faculty/Staff Handbook change. Presented to Council of Deans 3-16-2010; motioned and approved to return to Faculty Senate with the following explanation: A draft proposal was sent to Faculty Senate “University Faculty Appointments” that encompasses all faculty appointments which will clarify the types of faculty described in this recommendation. FS Chair Frantz in attendance at the meeting and a confirming email was sent to Faculty Senate. Recommendation 3 returned to Faculty Senate on 3-18-2010. As of this update, Academic Affairs has not received corrections or updates or further communication from Faculty Senate on this topic.
10-13-2008	02-10-2009	<p>Recommendation #5: Statement on Faculty Governance</p> <p>(Revise text in accordance with changes approved by the Faculty Senate in May 2007 and change “Coordinating Board” to “Faculty Senate Advisory Council” to reflect the current name and purpose of that Council)</p>	<ul style="list-style-type: none"> Presented to President’s Cabinet on 10-13-2008. Faculty Senate was advised to revise the Routing Sheet to include an approval/signature line for the Provost/VP for Academic Affairs and resubmit the document to Academic Affairs Faculty Senate amended the routing sheet on 10-30-2008 and returned (date unknown). Presented to Academic Council 2-10-2009; tabled due to discussions on MAPPS vs. Faculty/Staff Handbook change. March 2010 recommendation tabled pending President’s decision on

			<ul style="list-style-type: none"> reorganization. The reorganization was approved and implemented. The University President is currently receiving input from the Institutional Governance Advisory Group. Tabled pending the President's and the Board's decision on the recommendations.
10-13-2008	02-10-2009	<p>Recommendation 6: Number of Senators</p> <p>(reflect changes in Senate membership and include all faculty members with half-time or greater appointments in the apportionment tally in accordance with what is written in Faculty Senate's Bylaws)</p>	<ul style="list-style-type: none"> Presented to President's Cabinet on 10-13-2008. Faculty Senate was advised to revise the Routing Sheet to include an approval/signature line for the Provost/VP for Academic Affairs and resubmit the document to Academic Affairs Faculty Senate amended the routing sheet on 10-30-2008 and returned (date unknown). Presented to Academic Council 2-10-2009; tabled due to discussions on MAPPs vs. Faculty/Staff Handbook change. Presented to Academic Council 3-16-2010; tabled pending the President's decision on the reorganization proposal. The reorganization was approved and implemented. The University President is currently receiving input from the Institutional Governance Advisory Group on faculty governance. Tabled pending the President's and the Board's decision on the recommendations.
* 4-25-2008 President Vailas implemented the President's Executive Council comprised of VPs, Associate VPs for Academic Affairs and deans replacing Council of Deans. Many of the policies listed above were presented to the President's Cabinet.			
05-05-2009	05-19-2009	Children in the Workplace Policy MAPP	<ul style="list-style-type: none"> Presented to Academic Council 5-19-2009; tabled. Presented to Academic Council 6-9-2009; it was moved/approved that the document should be forwarded to Finance and Administration. Faculty Senate proposed policy should be a Faculty/Staff Handbook policy and not a MAPP policy. November 2009, discussion with Sandi Rich (General Counsel) and Catherine Wallace (Faculty Senate); Faculty Senate advised to submit to Finance and Administration since falls within scope of that office. On 1-29-2010, Catherine Wallace (Faculty Senate) said VP Fletcher agreed policy should be a F/S Handbook change and not MAPP. On 3-01-2010, VP Fletcher disagreed; policy should still be a MAPP and the policy is still in the draft stage with further discussions to be vetted with other parties.
11-15-2008	11-15-2008	Salary Recommendation Memorandum	<ul style="list-style-type: none"> Informational only. Memorandum sent to President Vailas, VP Fletcher, and Associate Vice Presidents Barbara Adamcik and Steve Adkison on salary recommendation.
02-12-2009	02-13-2009	Freshman Admissions Criteria	<ul style="list-style-type: none"> Presented to Academic Council 2-24-2009; moved and approved. Forwarded to Registration for implementation.
05-04-2009	05-19-2009	SP2009-01 ASC - Catalog Requirements	<ul style="list-style-type: none"> Presented to Academic Council 05-19-2009; moved and approved. Forwarded to Registration for implementation.
05-06-2009	05-19-2009	FS# F2008-04-ASC-a Resident Credit Policy	<ul style="list-style-type: none"> Presented to Academic Council 05-19-2009; moved and approved. Forwarded to Registration for implementation.
05-06-2009	05-19-2009	FS# F2008-04-ASC-b Alternative Credit Policy	<ul style="list-style-type: none"> Presented to Academic Council 05-19-2009; moved and approved. Forwarded to Registration for implementation.
Unknown	04-21-2009	Revise and Update Academic Dishonesty Policy and Academic	<ul style="list-style-type: none"> Presented to Academic Council 05-5-2009; moved and approved.

		Dishonesty Board Procedures	<ul style="list-style-type: none"> Forwarded to General Counsel for implementation. Copy sent to Faculty Senate w/Provost's signature. The Faculty/Staff Handbook was updated as of 08-2009.
Unknown	04-21-2009	Revise and Update Scholastic Appeals Policy and Scholastic Appeals Board Procedures	<ul style="list-style-type: none"> Presented to Academic Council 05-5-2009; moved and approved. Forwarded to General Counsel for implementation and copy sent to Faculty Senate w/Provost's signature. The Faculty/Staff Handbook was updated as of 08-2009
11-14-2008	Unknown	Faculty Senate's Addendum to Campus Planning Council's Annual Report	<ul style="list-style-type: none"> Information only. Annual report sent to President, Vice President Fletcher, Associate Vice Presidents Barbara Adamcik and Steve Adkison.
No Further Submissions from Faculty Since September 2009 (email from Faculty Senate's assistant indicating that no items had been sent to Academic Affairs for a year)			
01-20-2010	01-20-2010	Academic Standards Council: Probation/Dismissal Policy	<ul style="list-style-type: none"> Presented to Council of Deans 2-23-2010; moved and approved with changes (add undergraduate student to all references for student). 2-23-2010 email to Faculty Senate, Academic Standards Council, and Registration and Records that policy was accepted.
01-20-2010	01-20-2010	Academic Standards Council: Readmission Form Supplement	<ul style="list-style-type: none"> Presented to Council of Deans 2-23-2010; moved and approved. 2-23-2010 email to Faculty Senate, Academic Standards Council, and Registration and Records that policy was accepted.
		Yet to be submitted Draft Sabbatical Policy	<ul style="list-style-type: none"> Faculty Senate Website; FS approved "Sabbatical Draft Policy 1-25-2010 but is yet to be presented to Academic Affairs. As of 11-11-2010, the sabbatical draft policy has not been submitted to Academic Affairs.
04-19-2010	04-19-2010	Academic Standards Council: SC# F2009-01 New Freshman Admissions Requirement Standards	<ul style="list-style-type: none"> Presented to Council of Deans 4-20-2010. It was approved contingent on Academic Standards agreement to revise the document to include provisions for PTE courses from the College of Technology. Once the changes were made, the document could be forwarded to Registration and Records for implementation due to a pending deadline. (need to obtain the revised document for our files)
04-19-2010	04-19-2010	Academic Standards Council: SC# F2010-01 Admission by Petitions Policy	<ul style="list-style-type: none"> Presented to Academic Affairs on 4-19-2010 at 7:46 pm. It was included to the Council of Deans agenda for 4-20-2010 but was tabled to provide Council the opportunity to review the material. Was reintroduced during the Council of Deans meeting on 5-4-2010; moved and approved. A follow up email was send to Faculty Senate and Academic Standards Council advising of the approval. Dr. Olson signed the approval cover sheet and a hard copy was mailed to Faculty Senate on 5-7-2010.
04-19-2010	04-19-2010	Academic Standards Council: SC# F2010-02 Bachelor's Degree Credit Requirements	<ul style="list-style-type: none"> Presented to Academic Affairs on 4-19-2010 at 7:46 pm. It was included to the Council of Deans agenda for 4-20-2010 but was tabled to provide Council the opportunity to review the material. Was reintroduced during the Council of Deans meeting on 5-4-2010; moved and approved. A follow up email was send to Faculty Senate and Academic Standards Council advising of the approval.

			<ul style="list-style-type: none"> The Provost signed the approval cover sheet and a hard copy was mailed to Faculty Senate on 5-7-2010.
04-19-2010	04-19-2010	Academic Standards Council: SC# F2010-03 Math Prerequisites	<ul style="list-style-type: none"> Presented to Academic Affairs on 4-19-2010 at 7:46 pm. It was included to the Council of Deans agenda for 4-20-2010 but was tabled to provide Council the opportunity to review the material. Was reintroduced during the Council of Deans meeting on 5-4-2010; moved and approved. A follow up email was sent to Faculty Senate and Academic Standards Council advising of the approval. The Provost signed the approval cover sheet and a hard copy was mailed to Faculty Senate on 5-7-2010.
Actions by Faculty Senate during Mid-April through May were tabled during the Summer Break evidence by receipt of multiple correspondence (15) received on 9-17-2010			
04-27-2010	09-17-2010	New Internal Grant Subcommittee Structure	<ul style="list-style-type: none"> No action required. Memorandum is informational only. Per Office of Research, RCC is a committee under Faculty Senate. FS can restructure the committee.
05-10-2010	09-17-2010	Research Council (RC) Recommendation Report #3: Research Barriers and Finance and Administration Office	<ul style="list-style-type: none"> Issues raised pertain to the Office of Finance and Administration and the Office of Research. A copy was been forwarded to both offices.
08-30-2010	09-17-2010	New Charge to Faculty Professional Policies Council (FPPC)	<ul style="list-style-type: none"> Informational only. The Faculty Senate has charged the FPPC to formulate a policy addressing SBOE's charge to institutions to adopt internal policies for implementing employment actions consistent with Board's policies and procedures.
08-31-2010	09-17-202010	Senate Chairs' Governance Working Group Minutes	<ul style="list-style-type: none"> Informational only. Copies of the minutes of the Faculty Senate's appointment governance working group.
08-31-2010	09-17-2010	Faculty Ombudsman Office Report 2009-2010	<ul style="list-style-type: none"> Informational only. Faculty Ombudsman Office Report provides a summary of his activities for 2009-2010.
08-31-2010	09-17-202010	Cultural Affairs Council Annual Report 2009-2010	<ul style="list-style-type: none"> Informational only. Cultural Affairs Council Annual reports provides a summary of activities conducted by the council for 2009-2010
08-31-2010	09-17-202010	Update Council Bylaws to Reflect new College names	<ul style="list-style-type: none"> Informational only. Faculty Senate charged its Council to adjust their bylaws to reflect current names of the colleges to reflect names of the reorganization.
08-31-2010	09-17-202010	Faculty Senate Seat Reapportionment	<ul style="list-style-type: none"> Informational only. Faculty Senate resolved to propose new appointments in seats to reflect the new structure at ISU scheduled to occur at the end of the spring semester of 2011 (conflicts with agreement by Alan Frantz, former FS Chair, that elections will occur the end of Fall 2010 for implementation to Spring 2011).
09-10-2010	09-17-202010	Faculty Governance Proposals Submitted by the Idaho State Board of Education (SBOE)	<ul style="list-style-type: none"> Faculty Senate voted to request that ISU administration vet proposal of governance plan to the faculty by presenting it to the Senate for discussion and feedback and prior to submission to the Board allow time for Senators to discuss with faculty constituents for a faculty-wide vote to occur (memorandum was dated 9-10-2010 and received by our office on 9-17-2010. The deadline for internal submission to the Board was 9-10-2010 – OSBE's deadline was 9-14-2010)
09-10-2010	09-17-2010	Official Faculty Senate Representatives on Committees	<ul style="list-style-type: none"> Informational only. Faculty Senate voted to ratify all official Faculty Senate representatives on any and all committees.

09-10-2010	09-17-2010	Faculty Senate Minutes for August 23, 2010	<ul style="list-style-type: none"> • Informational only. Minutes from Faculty Senate's August 23 meeting.
09-14-2010	09-17-2010	Faculty Senate Minutes for August 26, 2010 and August 30, 2010	<ul style="list-style-type: none"> • Informational only. Minutes from Faculty Senate's August 26 and August 30 meetings
09-14-2010	09-17-2010	NOI 2010-05 Energy Systems Renewable Energy Technical Certificate	<ul style="list-style-type: none"> • Faculty Senate's recommendation to accept NOI 2010-05. • Curriculum Council requested Academic Affairs to expedite NOI to Council of Deans – request time sensitive. • Council of Deans approved the NOI (contingent on Faculty Senate's acceptance).
09-15-2010	09-17-2010	Faculty Constitution	<ul style="list-style-type: none"> • Informational Only. Faculty Senate rescinded its earlier charge to the Faculty Professional Policies Council made on 8-30-2010 and replaces it with this revised charge to draft a constitution and amend or establish additional bylaws and necessary procedures.
09-15-202010	09-17-2010	Faculty/Staff Handbook as Binding to the Institution (Recommendation by Faculty Senate to change the Faculty/Staff Handbook that the policies within the F/S Handbook are binding to the institution and that if there is a conflict between the two that the provisions of the governing policies and procedures apply.)	<ul style="list-style-type: none"> • Correspondence from Brad Hall to Faculty Senate Chair on 09-28-2010 regarding the proposed change to the Faculty/Staff Handbook. General Counsel does not support the recommendation. Several points were outlined why the recommendation was not supported.
No correspondence received between mid-September through January 2011			
01-11-2011	01-21-2011	ISU Financial Challenge Policy Recommendation (The correspondence outlines that during the April 2010 Board meeting, the Governing Policies and Procedures were updated with the following change in policy "Institutions shall adopt internal policy for employment actions consistent with the Board policies and procedures and furnish these policies to the Board".)	<ul style="list-style-type: none"> • Faculty Senate charged Faculty Professional Policies Council to create/draft a policy for the institution. This correspondence provided their draft for Administrations' consideration. • The Provost emailed Faculty Senate on 1-26-11 advising that the correspondence/proposed policy was forwarded to the Chief Financial Officer/Vice President for Finance and Administration for review and action.
01-27-2011	01-28-2011	NOIs 2010-06, 2010-07, 2010-08, 2010-10 Approved	<ul style="list-style-type: none"> • Formal correspondence dated 1-28-2011 notifying the Provost that four NOIs were approved by Faculty Senate in November of 2010. • email was sent to Faculty Senate on 01-28-2011 noting that although Academic Affairs had not receive formal correspondence of the approval of NOIs until January 28, the NOIs had nonetheless been forwarded to the Council of Deans for approval in early December. All but one NOI was approved (one tabled for further discussion). • Academic Affairs forwarded the NOIs to the Board for approval and is currently waiting for Board approval.
01-28-2011	02-02-2011	Undergraduate Admissions Deadlines	<ul style="list-style-type: none"> • Informational only. • Faculty Senate approved on 11-8-2010. • Electronically submitted to Academic Affairs on 02-02-11. • Email forwarded to Council of Deans on 02-03-2011 with a request to submit their vote electronically.

01-28-2011	02-02-2011	Compass Placement Exam Policy Change	<ul style="list-style-type: none"> • Faculty Senate approved 01-24-11. • Electronically submitted to Academic Affairs on 02-02-11. • Email forwarded to Council of Deans on 02-03-2011 with a request to submit their vote electronically.
01-28-2011	02-02-2011	Early college Program: Exception to 7-Credit Limit	<ul style="list-style-type: none"> • Faculty Senate approved on 11-8-2010. • Electronically submitted to Academic Affairs on 02-02-11. • Email forwarded to Council of Deans on 02-03-2011 with a request to submit their vote electronically.
01-28-2011	02-02-2011	Audit Policy Revision	<ul style="list-style-type: none"> • Faculty Senate approved 12-13-2010 • Electronically submitted to Academic Affairs on 02-02-11. • Email forwarded to Council of Deans on 02-03-2011 with a request to submit their vote electronically.
01-28-2011	02-02-2011	Credit by Challenge Exam Policy	<ul style="list-style-type: none"> • Faculty Senate approved 12-13-2010 • Electronically submitted to Academic Affairs on 02-02-11. • Email forwarded to Council of Deans on 02-03-2011 with a request to submit their vote electronically.
01-28-2011	02-02-2011	Eliminate 50-Credit Rule	<ul style="list-style-type: none"> • Faculty Senate approved 01-24-11. • Electronically submitted to Academic Affairs on 02-02-11. • Email forwarded to Council of Deans on 02-03-2011 with a request to submit their vote electronically.